



WHPA Annual In-Person Membership Meeting (Pasadena, CA)
 Thursday, November 15, 2018 from 8:00am – 5:00pm PST (Hilton: International Ballroom)
 Post Meeting Reception from 5:30pm – 7:00pm PST (Hilton: Santa Clara Room)

Bridging the Gap from the Present to the Future

VENUE (In-Person Participation Only)

Hilton Pasadena – International Ballroom (Meeting); Santa Clara Room (Post Meeting Reception)
 168 South Los Robles Avenue, Pasadena, CA 91101

NOTE: This meeting does not have remote access.

GENERAL REMINDERS

- Adhere to the WHPA [Code of Ethics](#) and [Conflict of Interest](#) Policies.
- Disclose any potential conflicts of interest at the start of each meeting.
- Identify yourself prior to speaking, clarifying the organization on whose behalf you are speaking, or if you are making a personal comment.
- Meeting content will be captured in official minutes. While pictures may be taken during the meeting, no audio or video capture will occur.

AGENDA/SCHEDULE of ACTIVITIES

Time (International Ballroom)	Description	Facilitator(s)
8:00am – 9:00am	Check-In, Breakfast Buffet & Networking	WHPA Staff
9:00am – 9:10am	Welcome & Chair’s Opening Comments <ul style="list-style-type: none"> • Housekeeping Information • Agenda Overview 	Chair
9:10am – 9:20am	Executive Director’s Opening Comments <ul style="list-style-type: none"> • WHPA Nonprofit High-Level Overview 	Executive Director
9:20am – 10:20am	Keynote Speakers: Regulatory Perspective on the Future of HVACR (Presentations and Q&A) <ul style="list-style-type: none"> • California Energy Commission (CEC) – Martha Brook • California Public Utilities Commission (CPUC) – Jeorge Tagnipes 	Chair
10:20am – 10:30am	Break	
10:30am – 10:50am	WHPA Survey Results Overview <ul style="list-style-type: none"> • Member Benefits Survey Results • Member Registration Survey Results 	Assistant Director
10:50am – 11:50am	Facilitated Discussion: Industry Trends/Issues <i>PROMPT: What is happening that will affect our mission or organization?</i>	Vice Chair
11:50am – 12:00pm	Instructions for SMART Goal Break Out Groups (Each Break Out Group will focus on 1 of WHPA’s 8 Goal Areas) <i>TASK: Factoring in the morning meeting content, prioritize the break out group’s goal strategies by suggesting timeline(s) for each strategy as well as recommendation(s) for the type(s) of stakeholder engagement and possible deliverable(s) for each strategy.</i>	Executive Director
12:00pm – 1:00pm	Lunch Buffet	
1:00pm – 3:00pm	Break Out Groups: SMART Goal Strategy Prioritization Development (Each Break Out Group will focus on 1 of WHPA’s 8 Goal Areas) <i>TASK: Factoring in the morning meeting content, prioritize the break out group’s goal strategies by suggesting timeline(s) for each strategy as well as recommendation(s) for the type(s) of stakeholder engagement and possible deliverable(s) for each strategy.</i>	Board Director (per Group) <i>Notetaker to be selected per Group; WHPA Staff (roaming)</i>
3:00pm – 3:10pm	Break	
3:10pm – 4:50pm	Report Outs: SMART Goal Strategy Prioritization Development (Each Break Out Group will report out on 1 of WHPA’s 8 Goal Areas) <i>TASK: Factoring in the morning meeting content, prioritize the break out group’s goal strategies by suggesting timeline(s) for each strategy as well as recommendation(s) for the type(s) of stakeholder engagement and possible deliverable(s) for each strategy.</i>	Chair/Vice Chair <i>Report Outs made by Presenter selected per Group</i>
4:50pm – 5:00pm	Closing Comments <ul style="list-style-type: none"> • Recap • Next Steps 	Chair
Time (Santa Clara Room)	Description	Host(s)
5:30pm – 7:00pm	Post Meeting Reception (Networking)	WHPA